



# Regular Council Meeting Agenda

Tuesday, November 16, 2021 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**Notice is hereby given of a Regular Council Meeting of the City of Hilshire Village, Texas Council to be held on Tuesday, November 16, 2021 at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055**

**The meeting will be in person and social distancing is requested. Face Mask are recommended.**

**Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.**

## **Zoom Information for those attending via Zoom**

Time: Nov 16, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95400701707?pwd=RnpPeVd5SnY5cDU5RlFVR3pCMGJMdz09>

Meeting ID: 954 0070 1707

Passcode: 864707

One tap mobile

+13462487799,,95400701707#,,,,\*864707# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

**IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO [susan.blevins@hilshirevillagetexas.com](mailto:susan.blevins@hilshirevillagetexas.com).**

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

**1. CALL TO ORDER**

**1.A.** Invocation - Council Member Schwarz

**1.B.** Pledge of Allegiance

**1.C.** Roll Call

**2. CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

**3. REPORTS TO COUNCIL**

**3.A.** Police Report

**3.B.** Building Official Report

**3.C.** Engineer Report:  
1334 Glourie Drive  
8201 Mallie Court  
1306 Pine Chase Drive  
14 Pine Creek Lane  
7915 S. Villa Circle  
Wirt Road Safety Project  
Water Meter Vault Upgrades  
Lift Station Generator

**4. DISCUSSION AND POSSIBLE ACTION**

**4.A.** Discussion and Possible Approval of a variance to allow small boulders to remain in the Right-of-Way for the purpose of protecting a city water valve at 8307 Creekstone

**4.B.** Discussion and Possible Approval of a variance to allow the parking pad and drainage ditch at 8210 Burkhart Road to remain in the right-of-way as constructed

- 4.C. Approving Resolution # 2021-222 of the City of Hilshire Village nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District for a two (2) year term. (Mayor Herron)
- 4.D. Approving Resolution # 2021-221 of the City of Hilshire Village amending the city's Purchasing Policy. (City Administrator Blevins)
- 4.E. Approval of Villages Mutual Insurance Group Recommended Insurance Carriers for Plan Year 2021 being Blue Cross Blue Shield (Medical), Guardian Life (Dental), Lincoln National Insurance (Life/AD&D/LTD), and Superior Vision (Vision) for the City of Hilshire Village's Employee Benefits. (City Administrator Blevins)
- 4.F. Discussion and Possible Adoption of Ordinance Number 814-2021 of the City of Hilshire Village amending Chapter 1, by deleting Article 1.400 and substituting a new Article 1.400 meetings of Corporation Court (City Administrator Blevins)
- 4.G. Discussion and Possible Adoption of Ordinance Number 815-2021 of the City of Hilshire Village amending Chapter 1, by deleting Section 1.1410 (c) and substituting a new Section 1.1410 (c) for signatory for the Records Control Schedule (City Administrator Blevins)
- 5. **CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).**
  - 5.A. None at the time of the Agenda Posting
  - 5.B. Discussion and Possible Action to deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**
- 6. **DISCUSSION AND POSSIBLE ACTION**
  - 6.A. Discussion on Street Lights
  - 6.B. Discussion on the status of the installation of Storz connectors on fire hydrants
- 7. **REPORTS TO COUNCIL**
  - 7.A. Fire Commissioner's Report ( Commissioner Byrne)
  - 7.B. Mayor Herron's Report
  - 7.C. City Administrator's Report: (City Administrator Blevins)  
Complaint Log  
Consent Agenda
  - 7.D. City Treasurer's Report (City Administrator Blevins)

**8. CONSENT AGENDA**

**8.A.** Disbursements

**8.B.** Minutes from the Regular Council Meeting October 19, 2021

**8.C.** Check Registers

**9. ADDITIONAL COUNCIL COMMENTS**

**10. FUTURE AGENDA TOPICS**

**11. ANNOUNCEMENTS**

**12. ADJOURNMENT**

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible November 12, 2021 at 11:00 a.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.